

Minutes of the meeting of the Comox Valley Sewage Management Advisory Committee held on February 27, 2020 in the CVRD Civic Room at 770 Harmston Avenue, Courtenay, commencing at 9:02 am

PRESENT:	T. Kushner, Deputy CAO	City of Courtenay
	S. Ashfield, Municipal Engineer	Town of Comox
	M. Rutten, General Manager of Engineering Services	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	C. Wile, Manager of External Relations	CVRD
	L. Dennis, Legislative Services Assistant & Recording Secretary	CVRD

ITEMS:

Management report

The committee reviewed the February 2020 Comox Valley Sewage Management Advisory Committee management report and staff provided updates.

Minutes

The committee reviewed the minutes of the February 12, 2020 Sewage Management Advisory Committee meeting and no errors or omissions were noted.

Draft staff report: Comox Valley Sewerage Service Liquid Waste Management Plan - Recommended Conveyance Short List

K. La Rose provided an overview of the above-noted staff report. KFN support for the next phase of consultation has been granted through the MOU and staff will present the shortlist report to KFN before the report is presented at the next Sewage Commission meeting on March 10, 2020. CVRD staff will be delivering a presentation to the Town of Comox and are available to present to City of Courtenay before or after March 10, 2020.

C. Wile presented an overview of the public engagement strategy including a PowerPoint and video. Staff will conduct open houses in Comox and Courtenay in April and will be running an online survey. Staff will bring the results of the public consultation to the commission along with a recommended conveyance solution in June.

CVRD staff will begin consultation with Comox and Courtenay staff regarding any proposed improvements the Town is considering along the proposed alignment. An email will go out to the group next week.

Advisory comments:

- In regards to the public engagement messaging, make sure to address construction impacts to businesses as well as to residents.
- In regards to CVRD staff's presentation to the Town of Comox, be sure to outline the priority and resources being directed to the Willemar Bluffs to affirm the priority and timing of this project in relation to other ongoing projects.

Comox Valley Sewerage System flows reports

The committee reviewed the January 31, 2020 Comox Valley Sewerage System flows reports. There were no comments or questions from the advisory committee.

In-camera Minutes

The committee reviewed the minutes of the in-camera portion of the February 12, 2020 Sewage Management Advisory Committee meeting and no errors or omissions were noted.

GENERAL:

The next Sewage Management Advisory Committee meeting will be held on March 26, 2020 commencing at 9:00 am in the CVRD Civic Room at 770 Harmston Avenue, Courtenay.

TERMINATION:

The meeting terminated at 9:26 am.

Recorded by:

Certified correct:

L. Dennis
Legislative Services Assistant

M. Rutten, P. Eng.
General Manager of Engineering Services